

## Vision, Mission, and Values

**Vision:** To stimulate the faith of Christians into action to physically and spiritually minister to the poor of Mexico which will cause a mutual **TRANSFORMATION** in both the giver and receiver.

**Mission:** To facilitate opportunities and provide resources for Christians to successfully minister to the poor which will produce a lasting **TRANSFORMATION**.

**Values:** Christ-centered, relational, network building, mentorship, integrity, compassionate, empowerment, releasing, honor

## Calling and History

*“Let us consider how to stir one another to love and good works... Hebrews 10:24*

**1984** After experiencing the physical and spiritual need in Baja God calls Bob Sanders through Isaiah 6:8 & Isaiah 58

**1991** BCM was birthed and incorporated as nonprofit

**1992** BCM begins “Casa de Dios” house building program to meet the housing crisis in Baja

**2000** Milestone of 1,000 houses built in Baja through partners from all over the world

**2007** “One Million Disciples” Discipleship Program starts with group of 25 in “El Nino”

**2013** “One Million Disciples” expands to mainland Mexico to city of Hermosillo

**2018** Milestone of 150,000 Purple Books completed

## Ministry Model

- BCM invites churches, schools, ministries, businesses, families, and individuals to partner with the “Casa de Dios” house building program meeting the physical needs of people who live in inadequate housing conditions.
- BCM encourages the faithful to participate in the “One Million Disciples” Discipleship program which meets the spiritual needs of people Mexico building strong spiritual foundations.
- BCM through keeping the value of network building in mind has caused a branching effect which has created new ministry opportunities. These areas include: church buildings, orphanages, kitchens, classrooms, playgrounds and in the area of outreach such as prison ministry and church planting.

## Prayer Strategy

- The BCM staff prays each Monday morning on a conference call
- Goal to raise up 10,000 committed to praying for BCM on a continual basis
- Seeks out intercessory communities to pray for BCM

Success Indicators	2015	2016	2017	2018	2019 Goals
Houses Built	88	91	97	97	105
Bible’s and Purple Books Distributed	24,705	29,781	27,263	24,873	35,000
Purple Books Completed	16,324	15,212	16,652	19,657	20,000
Volunteers	NA	2057	2300	2262	2500

**Statistics as of November 1, 2018**

## MINISTRY OVERVIEW

**Program Evaluation:** Our house building program is funded entirely by groups that raise their funds and bring volunteers to build houses. We work to follow-up with every Bible and purple book that is distributed by using local pastors/chaplains in Mexico. The goal is to complete the discipleship course called the purple book.

### Current 5 year Expansion Goals by 2023:

- Reach 125 houses built per year (Average Increase of 5 per year)
- Reach 40,000 Bible's and Purple Books Distributed per year (Average Increase of 2,000 per year)
- Open a small facility to insource certain program areas, open internship program and increase volunteer capacity

### Board of Directors

- Eric Prager - Executive Director, Kelly Webber - Chair, Jeff Hack - Vice Chair, Cheryl Walker - Treasurer, Phil Dunn, Matt Deseno, Gary Sterling

### Human Resources

- **USA Staff:** Eric Prager - Executive Director, Cheryl Walker - Director of Operations, David Angulo - Director of One Million Disciples, Daniel Strand - Director of Development, Paul Anschuez - House Build Foreman
- **Mexican Directors and Contractors:** Numerous contracted directors in Tijuana, Rosarito, Mexicali, Ensenada, Hermosillo, and Juarez

**Volunteers:** We facilitate over 2,000 volunteers to Mexico every year. Additional we have build foreman, translators, and ministry leaders who volunteer much needed time during busy seasons.

Funding Plan	2016	2017	2018 Goal	2019 Goals
Total Income	\$1,540,580	1,461,367	1,540,000	1,700,000
<b>Financial Numbers and Average % Based upon Form 990 and 2017 Analysis</b>				

- **Board:** 100% of the Board gives personally. Their influence and relationships result in 30% of the annual budget.
- **Individuals:** 15% of budget is made of from individual partners
- **Organizations:** 85% of budget is made of organizational partners such as churches, foundations, and other non profits
- **Development:** Looking to develop a board of influence to increase base of board candidates and to develop new partnerships

### Results to Date (November 1, 2018)

- 2,435 homes, 619 latrines, 48 churches, 45 misc projects
- 268,267 Bible's and Purple Books Distributed and 155,532 Purple Books Completed (over 57% completion rate)
- Multiplication: These statistics don't count for the new churches, communities, fellowships, and prison ministries launched from both programs that aren't operated by BCM but was birthed out of it...

### Current Needs for 2019

- **One Million Disciples:** \$50,000+ in 2019 to the One Million Disciples Campaign to add more Bible's and Purple Books and cover increases in Bible costs.
- **Development:** \$60,000+ in 2019 funding to bring on a full time USA based development director (to increase our capacity to grow partner connections faster, recruit missionaries, and help develop other areas of ministry)
- **Facility:** \$150,000+ to purchase and buildout a 4,000 square foot warehouse/intern facility in Mexico
- **Monthly/Quarterly Partners:** 50 new partners of \$50 per month or more

## Casa de Dios (Home Building Adventure!)

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### **16' x 20' 3-Room Home with Loft, \$8500 (subject to change)**

- Average time to build is between 2-4 days
- Concrete slab floor and all construction materials are provided through BCM
- Lumber is delivered as kit and is pre-cut and marked
- Exterior includes asphalt shingles, plywood with siding, 4 windows, metal door for security
- Interior includes drywall, wiring for electrical (breaker box included)
- Extra materials can be requested for additional cost: ceiling drywall, ceiling fan, insulation

### **Furniture Package, \$1,500 (subject to change)**

- Bunk Bed and Mattresses, Full Bed and Mattress, Stove with Installation Kit, and Kitchen Table
- Add a Medium Sized Refrigerador for an extra \$350

### **4' x 4' Ventilated Pit Latrine, \$1,500 (subject to change)**

### **Church Building and Other Building Projects, cost will vary**

- We also get limited requests for special projects such as church buildings, classrooms, etc. Ask your group coordinator about the availability of these type projects.

### **Outreach Only**

- We also offer separate mission adventures primarily involving evangelism and prison ministry. Please contact us to discuss this option. Separate costs will depend on the type of project.

## One Million Disciples!

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We encourage each group to get involved in reaching out to the community with the message of the Gospel. Groups do this in multiple ways. The main area we encourage is through Acts 20:20 Evangelism partnered with the One Million Disciples Program.

### **Acts 20:20 Evangelism and One Million Disciples Program**

- BCM will take your group house to house to invite locals to attend a meeting where we will share "good news and a free gift". Interpreters are included too.
- After canvassing and gathering people, we encourage group members to share a "**two minute miracle**" or testimony of how Jesus has impacted their life, the Gospel is preached and then we invite group members to pray for people.
- The gift we give to people is a **Bible and purple book** (Foundations of Christianity study.) For kids we give them a copy of the History of Jesus in Spanish. We also invite groups to bring other gifts that would bless the community. Consider sponsoring tacos!
- After the outreach, BCM works with the local **pastors and leaders** who do follow-ups with each set that is distributed.
- When a group finishes, each person that finishes the course receives a **Certificate of Completion**.
- We give away a couple thousand Bibles and Purple Books yearly doing Acts 20:20 evangelism and has been a catalyst to numerous church plants.

### **Cost of Outreach**

- The cost is approximately **\$10.00** per person for the materials + follow-up.
- An average outreach has 50 people that attend. **\$500** per outreach would help greatly!
- The program overall has seen over 55% completion rate. Our overall goal is to have **1,000,000** people finish the course. We have had just over **155,000** finished as of November 2018. Check out the updated stats at [One Million Disciples](#) page on our website.

### Bunkhouse Facilities

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#### ***“Rancho Don Fermin” formerly “Rancho Jireh”***

**Location:** In the eastern outskirts of Tijuana

**Accommodates:** 140 people

**Parking:** for approximately 40 vehicles

**Amenities:** 12 bathrooms, showers, 2 kitchens with stove, oven and refrigerator, you will need to bring your own pots and pans, dishes and utensils.

**Catering:** Available if desired

**Cost:** \$10 per person per night

#### ***“Rancho la Paloma”***

**Location:** In the western outskirts of Tecate

**Accommodates:** 125 people

**Parking:** for approximately 45 vehicles

**Amenities:** bathrooms, showers, outdoor pool

**Catering:** Rancho la Paloma requests that you use their catering and do not use the kitchen.

**Cost:** Check Prices on website

**Website:** <http://www.rancholapaloma.org/>

**Note:** Coordination and payment will be made directly to Rancho La Paloma (Contact George Saba at info@RanchoLaPaloma.org)

#### ***“Rancho Solo”***

**Location:** High on the hilltop overlooking parts of Tijuana

**Accommodates:** 174 people

**Parking:** for approximately 35 vehicles

**Amenities:** 18 bathrooms, showers, 3 kitchens with stove, oven and refrigerator, you will need to bring your own pots and pans, dishes and utensils.

**Catering:** Available if desired

**Cost:** \$12.50 per person per night

#### ***“Casa del Descanso”***

**Location:** In the north end of Rosarito

**Accommodates:** 75 people

**Parking:** for approximately 15 vehicles

**Amenities:** bathrooms, showers, 1 kitchen with stove, oven and refrigerator,

**Catering:** Available if desired

**Cost:** \$15 per person per night “bedding is included”

#### ***“Sojourners”***

**Location:** Just south of Puerto Nuevo

**Accommodates:** 50 people

**Parking:** for approximately 10 vehicles

**Amenities:** bathrooms, showers, 1 kitchen with stove, oven and refrigerator,

**Catering:** Available if desired

**Cost:** \$15 per person per night “bedding is included”

*Note: BCM doesn't own these facilities and prices are set by each facility and are subject to change*

## Hotel Facilities

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### **“Gamma Fiesta”**

**Location:** 3 blocks from the Otay Mesa border in Tijuana  
**Accommodates:** 300 people  
**Parking:** for approximately 70 vehicles  
**Amenities:** individual bathrooms, showers, in-house restaurant, near-by restaurants and taco stands, pool, Jacuzzi, exercise room, sauna, housekeeping.  
**Catering:** Available from the hotel  
**Cost:** \$74 \*\* per night, up to 4 adults per room, additional cost for extra people.  
**Website:** <http://www.gammahoteles.com/es/gamma-tijuana-otay-de-fiesta-inn>

### **“Fiesta Inn”**

**Location:** 4 blocks from the Otay Mesa Border in Tijuana  
**Accommodates:** 400 people  
**Parking:** for approximately 80 vehicles  
**Amenities:** individual bathrooms, showers, near-by restaurants and taco stands  
**Catering:** Available from the hotel  
**Cost:** \$78 \*\* per night, up to 4 people per room, additional cost for extra people  
**Website:** <http://www.fiestainn.com/es/home>

### **“Hotel Estancia”**

**Location:** Tecate  
**Accommodates:** 200 people  
**Parking:** for approximately 60 vehicles  
**Amenities:** individual bathrooms, showers, near-by restaurants and taco stands, pool, game room  
**Catering:** Not Available  
**Cost:** \$94 \*\* per night, up to 4 people per room  
**Website:** <http://www.estanciainn.com.mx/>

### **“Rosarito Inn”**

**Location:** on the sandy shores of Rosarito Beach  
**Accommodates:** 400+ people  
**Parking:** for approximately 100 vehicles  
**Amenities:** individual bathrooms, showers, near-by restaurants and taco stands  
**Catering:** Available from the hotel  
**Cost:** \$175 condo units with kitchens \*\*per night, up to 6 people per room depending on room, additional cost for extra people  
**Website:** <http://www.rosaritoinn.com/>

### **“Puerto Nuevo Inns and Villas”**

**Location:** on the shores of Puerto Nuevo  
**Accommodates:** 500+ people  
**Parking:** for approximately 200 vehicles  
**Amenities:** individual bathrooms, showers, near-by restaurants and lobster village  
**Catering:** Available from the hotel  
**Cost:** \$85 for standard rooms \$125+ villas units per night, up to 4 people per room depending on room, additional cost for extra people  
**Website:** <https://www.puertonuevohotelyvillas.com/>

*Note: Prices of hotel are subject to change due to the exchange rate*

## **Transportation Options**

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### ***Vehicle Insurance***

Make sure all your vehicles are insured with Mexican Auto Insurance. Baja Bound is an online company that sells Mexican auto insurance. They have also agreed to make a donation to BCM if you use this link: [Click Here to Purchase Auto Insurance](#)

### ***Rental Vehicles***

We recommend Sun Diego Car Rentals. Check them out at [www.sundeigocarrental.com](http://www.sundeigocarrental.com) or call them at 1-858-271-8533 or 1-866-704-8267. They have graciously offered to make a 5% donation to BCM for every vehicle rented. Let let them know you were referred through Baja Christian Ministries. Another recommended option is California Baja Rent-A-Car. Check them out at [www.cabaja.com](http://www.cabaja.com) or call them at 1-619-470-7368

### ***Charter Bus***

Another great option for large groups is to charter a bus. We work with Southwest Transportation who can help you get busses that will fit up to 55. These also can be used as one way transfers from the airport where your group can use local transport such a Mexican School Bus.

### ***Mexican School Bus***

Once in Mexico we can help you rent a Mexican School Bus that has capacity of 40 people. This is very economical way to move people around.

### ***Other Vehicles***

If going to take other vehicles such trailers or box trucks please let us know in advance to see if it will clear Mexican Customs. Currently trailers over 14' are not permitted. RV's are permitted.

## **Catering Options**

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### ***La Especial Catering***

We partner with a great family restaurant called La Especial owned by Robert and Laura. They can provide breakfast for \$7.50, lunch for \$7.50, and dinner for \$8.50. They also can help in providing food for large events of which they have served up to 500 people

### ***Don Fermin Catering \*\*\*only available if booked at "Rancho Don Fermin"***

They can provide breakfast for \$7.00, lunch for \$5.00, and dinner for \$10.00 or all 3 meals for \$20.00.

## Tools List

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### ***Tool List Description***

This tool list is what is recommended per house. We recommend each group at least bring the Basic Tool List and the Foreman Tools "Small Tools." If your group is coming from a long distance and it isn't practical to bring any or all of these items please let us know and we may be able to borrow BCM tools for a added fee. If this is your first trip with BCM we want to make it easy for your team to get to Baja. We may be able to provide tools for your team at no cost depending on the busyness of our calendar. Please discuss this with your group coordinator.

### ***Basic Tool List Per House***

- Framing hammers for everyone (Framing Team) [Home Depot Example](#)
- Canvas Work Apron for everyone (Framing Team) [Home Depot Example](#)
- 8+ paint rollers (Painting Team) [Home Depot Example](#)
- 8+ paint roller handles (Painting Team) [Home Depot Example](#)
- 4+ paint roller trays (Painting Team) [Home Depot Example](#)
- 8+ paint brushes (Painting Team) [Home Depot Example](#)
- 8+ mud pans (Drywall Team) [Home Depot Example](#)
- 2+ paint extension poles [Home Depot Example](#)
- 1 First Aid Kit [Home Depot Example](#)

### ***Foreman Tool List Per House "Small Tools"***

- 2+ Tool Belts (Framing Team) [Home Depot Example](#)
- 2 Universal Squares (Framing Team) [Home Depot Example](#)
- 2 Rafter Squares (Framing Team) [Home Depot Example](#)
- 2 Tape Measures (Framing Team) [Home Depot Example](#)
- 2 Chalk Lines with Blue Chalk (Framing Team) [Home Depot Example](#)
- 1 Level (Framing Team) [Home Depot Example](#)
- 1 Pro "Claw Nail Puller (Framing Team) [Home Depot Example](#)
- 1 Adjustable Wrench (Framing Team) [Home Depot Example](#)
- 1 Ratcheting Socket Wrench (Framing Team) [Home Depot Example](#)
- 1 Deep Socket 3/4" [Home Depot Example](#)
- 2 Shinglers Hammers (Roofing Team) [Home Depot Example](#)
- 1 Hammer Tacker (Roofing Team) [Home Depot Example](#)
- 1 Box 3/8" Staples (Roofing Team) [Home Depot Example](#)
- 2 Tin Snips (Drywall Team and Roof Team) [Home Depot Example](#)
- 2 Utility knives (Drywall Team and Roof Team) [Home Depot Example](#)
- 1 Drywall T-Square (Drywall Team) [Home Depot Example](#)
- 1 Wal-Board Tools (Drywall Team) [Home Depot Example](#)
- 1 Drywall Utility Saw (Drywall Team) [Home Depot Example](#)
- 1 Screwdrivers: Phillips and Flathead (Electrical Team) [Home Depot Example](#)
- 1 Electrical Wire Strippers (Electrical Team) [Home Depot Example](#)
- 1 Broom and Dustpan (Cleanup Team) [Home Depot Example](#)
- 1 Magnetic Pick-Up Tool (Cleanup Team) [Home Depot Example](#)
- 2 Folding Saw Horse (Painting Team) [Home Depot Example](#)



### ***Foreman Tool List Per House “Large Tools”***

- 1 Four Foot Ladder (Framing Team) [Home Depot Example](#)
- 1 Six Foot Ladder (Framing Team) [Home Depot Example](#)
- 1 Sixteen Foot Extension Ladder (Framing Team) [Home Depot Example](#)
- 1 Thirteen Foot Aluminium Work Plank (Framing Team) [Home Depot Example](#)

### ***Optional Foreman Tool List Per House “Power Tools”***

- 1 Dewalt Circular Saw (Framing Team) [Home Depot Example](#)
- 1 Dewalt Reciprocating Saw (Framing Team) [Home Depot Example](#)
- Reciprocating Saw Blades (Framing Team) [Home Depot Example](#)
- 1 Dewalt Hammer Drill (Framing Team) [Home Depot Example](#)
  - 1 Wood Boring Bit 7/8" (Framing Team) [Home Depot Example](#)
  - 1 Nail Killer 3/4" (Framing Team) [Home Depot Example](#)
  - 1 Hole Saw 4" (Framing Team) [Home Depot Example](#)
  - 1 Saw Arbor (Framing Team) [Home Depot Example](#)
- 1 Dewalt Cut Out Tool (Drywall Team) [Home Depot Example](#)
  - Drywall Cutting Bits (Drywall Team) [Home Depot Example](#)
- 2+ Impact Drivers (Drywall Team) [Home Depot Example](#)
  - Drywall Screw Setter Bit (Drywall Team) [Home Depot Example](#)
- 2 Paslode Nailer Framer (Framing Team) [Home Depot Example](#)
  - 3" Framing Nails (Framing Team) [Home Depot Example](#)
  - 2" Framing Nails (Framing Team) [Home Depot Example](#)
  - Framing Fuel (Framing Team) [Home Depot Example](#)

### ***Optional Foreman Tool List Per House “Generator and Compressor Needed”***

- Generator (Roofing and Framing Team) [Home Depot Example](#)
  - Air Compressor (Roofing and Framing Team) [Home Depot Example](#)
    - 2 PVC Air Hose 3/8"x 50' (Roofing and Framing Team) [Home Depot Example](#)
    - 2 Coil Roofing Nailers (Roofing Team) [Home Depot Example](#)
      - 1 Box 7/8" Roofing Nails (Roofing Team) [Home Depot Example](#)
    - 1 Pneumatic 16 Gauge Nailer (Framing Team) [Home Depot Example](#)
      - 16 Gauge Finish Nails (Framing Team) [Home Depot Example](#)



### ***What to Bring to Mexico***

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- GOD'S LOVE AND DESIRE TO SERVE!
- Passport or Passport Card
- Appropriate clothing, sturdy shoes, and hat (Please do not wear short shorts, midriff tops, or tank tops or bikini's to build in)
- Bottled water (average 1 gallon per day)
- Food for meals and snacks (consider catering options)
- Cash (exchanging into pesos isn't necessary)
- Sunscreen, chapstick, and personal medications if needed
- Work gloves
- If staying at a bunkhouse
  - Overnight accessories, ie: soap shampoo, towels, flashlight etc.
  - Sleeping bag and pillow

### ***Housewarming Gifts for Family***

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- Kitchen Items
  - Dishes, pots, pans, cups and eating utensils
  - Broom and dust pan
  - Candles and candle holders
  - Refrigerator (Purchase in Mexico only)
  - Stove (Purchase in Mexico only)
  - Kitchen Table (Purchase in Mexico only)
- Hygiene
  - Hair Brushes
  - Toothbrushes and toothpaste
- Room Items
  - Curtains with curtain rods
  - Blankets and Pillows
  - Small Carpet or Rug
  - Bed Frame (Purchase in Mexico only)
  - Mattress (Purchase in Mexico only)
  - Bunk Beds (Purchase in Mexico only)
- Other Home Items
  - Leather Spanish Bible
  - Leather Journal and pencil or pens
  - Tools
  - Food (Purchase in Mexico only)
- Kids Items
  - Crayons/coloring books
  - Sports Equipment and Toys (Purchase in Mexico only)

### ***Distributing Items in the Communities***

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Please inform Baja Christian Ministries of any extra items you team would like to distribute. Please take note that used items such as toys and clothes may cause border crossing problems are not permitted. If items are permitted we then can follow the proper importation protocols. Importation cost of items are typically 16% of the value of the item. Sometimes we be able lower costs as received as donation into Mexico. Please discuss this with us first.

### ***Clearing Mexican Customs***

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Mexico technically requires at minimum 7 day tourist visa or longer to enter the border. But to those who have driven across recently have experienced that Mexico customs rarely asks to see this document. However if you walk across the border the Mexican customs requires you attain this 7 day tourist visa. If you are staying longer than 7 days you must obtain a 180 tourist visa.

- Visa's can be obtained online at this link: [Mexican Visa](#)
- Baja Bound website gives good description how to clear customs: [Clearing Mexican Customs](#)
- Have Passport or Passport Card Ready.
- If you have minors traveling without parents who will need to notarize a travel Letter of Consent to Travel in case of emergency. A copy is included in this packet.

### ***Temporary Importation of Items***

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If your group is large and is planning on bringing more personal items than suggested on the What to Bring list then Baja Christian Ministries may be able to help you file temporary import permit with Mexico Customs. Depending on the border agents interpretation of the Mexican customs laws they may charge you 16% on certain items. You need to provide to Baja Christian Ministries a list of these items at least one week in advance of your border entry:

- # people and days staying in Mexico
- What will your team be doing in Mexico to justify the temporary importation
- Manifest of what your team is bringing into Mexico and the intended purpose for the trip
- Manifest of the vehicles your team will bring into Mexico (Vehicle Info and Driver License)

### ***Things to Remember while in Mexico***

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- Stay within your caravans unless you are very familiar with where you are.
- IF YOU GET SEPARATED from the group, pull over at the first opportunity, DO NOT turn onto a different street. Someone will come back for you. Do not assume that you know where they went.
- No wandering off away from the group please unless with a group or an arranged departure with our staff to go evangelizing, shopping or whatever was needed.
- Please listen to any instruction from BCM team members. Their instruction is only for your safety and to help ensure that you have the best trip possible.
- When arriving at the worksite, please park all the vehicles as close to the worksite as possible. LOCK ALL DOORS and close all windows. HIDE all valuables. If you have a large group or a lot of vehicles or can't park close, then it is our "Strong Advice" that you assign 2 people (the buddy system) in 1 hour shifts to keep an eye on the cars. Please remember, these are poor people, backpacks, camera's, purses, tools, etc. are all very enticing to someone who can't feed their kids that day or simply likes to steal for whatever reason.
- Please do not let the local children play in your vehicles with your kids or yourselves. You are setting them up for temptation if you do that (especially if they haven't eaten in a few days) and for some, it allows them to see exactly what is in your vehicle and where and this can promote a break in by an older sibling or the bad kid on the block.
- Bunkhouse Facility/Hotels Things to Remember
  - Do not drink the water from any faucets, this includes while taking a shower.
  - Used bottled water for brushing your teeth.
  - Remember to throw all toilet paper in the trash, not the toilet. This will include most any restaurant or store or anywhere else that you may go to.

### ***Crossing back into the United States***

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- Check where you stay the night to make sure you have everything that you brought with you.
- Make sure you have all your **Passports** ready and not packed in a bag in the back somewhere.
- You cannot bring meats, nuts, fruits and vegetables back into the United States. This list changes weekly. Our advice is to eat them all or give them to the family that you build for.
- Declare anything that you have purchased while in Mexico. Check out this link for what is allowed: [Clearing USA Customs](#)

### ***Payments to BCM***

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- Baja Christian Ministries California is 501c3 nonprofit. For all projects we will send an invoice of the expected cost. Please understand things can often change. We try our best to keep costs of projects the same the entire year and to give advance notice of major changes.
- All overnight facility costs will be directed through BCM through a invoice. Take note that BCM doesn't own the facilities that your team's use.
- We ask that you pay promptly so we can pay all the vendors that we use in Mexico. Especially the payment of all lumber costs. Minimum of 3 weeks prior to the build day.

### ***Team Checklist***

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- 3-12 months prior
  - Team Leader Fills Out Online Sign-Up
  - Bunkhouse and Hotel Rooms Booked
  - Transportation Booked
- 1 month prior
  - All Invoice Payments Made
  - Group Size Finalized for accommodation bookings
  - Purchase Travel Medical Insurance if desired: <http://www.missionaryhealth.net/>
- 2 weeks prior
  - Arrangements made if crossing more than the What to Bring List and Basic Tools
  - BCM Consent to Travel is Notarized for all minors travelling without a parent
- 1 week prior
  - Auto Insurance Purchased
  - Online Waiver/Integrity Form Signed

### ***Team Coordination/Extension Guide***

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You will be assigned a group coordinator at BCM that will help your team coordinate all logistics for your trip. While in Mexico, BCM team members will help provide guidance construction and navigation but we cannot guarantee a team member will be with you 100% of the time. If your team needs extra guidance while in Mexico we may be able to provide an extension guide at an extra cost to help with extra needs your team may have.

### ***Communication while in Mexico***

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Cell Phone service has become increasingly reliable in Mexico. We recommend your team have at least two people who purchase a roaming package. This will help your team stay in constant communication with the BCM team and will also help in navigation as Google Maps and Waze work really well in Mexico.